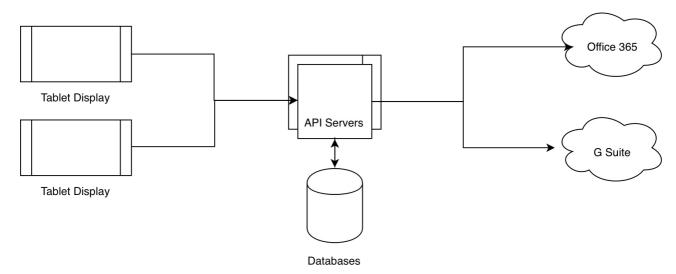
# **MEETINGROOM365**

## Architecture, Security, and Privacy

Last updated on July 10th, 2018

## **Our Systems**

Our systems primarily reside in AWS, and are architected as follows:



- 1. Tablet displays operate via a native web app, which securely authenticates and accesses third party calendar services, such as Office 365 and G Suite. Your login information is transmitted directly to servers operated by Microsoft and Google, and is neither stored, or passed through our servers. Once authenticated, a security token issued by Google or Microsoft is stored on your device, which can later be used to access calendar data.
- 2. Our servers store a minimal configuration file, which describes the options you have configured in the Meeting Room 365 Admin portal. This is loaded to your device each time it is accessed.
- 3. All network traffic is encrypted (HTTPS / SSL). We avoid storing any PII (personally-identifiable information) directly on our server, with the exception of your account administration email address, which is part of your account. Billing is handled by a third party, in a PCI-compliant datacenter.

#### Amazon AWS

ec2-13-56-48-87.us-west-1.compute.amazonaws.com

Continent: North America Country: United States State/Region: California

City: San Jose

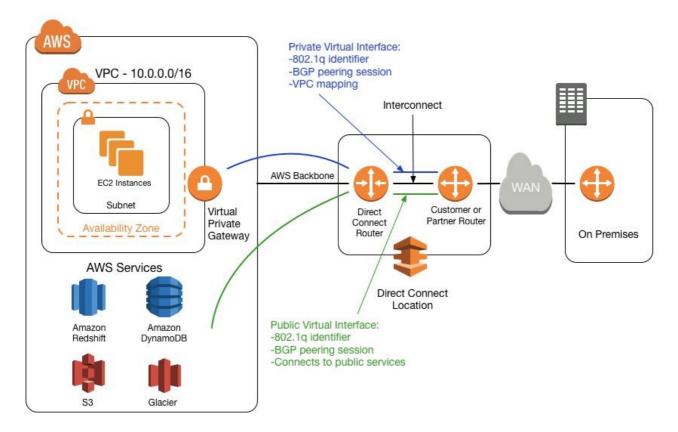
Latitude: 37.3388 (37° 20′ 19.68″ N) Longitude: -121.8914 (121° 53′ 29.04″ W)

Postal Code: 95141

AWS carries the following certifications, programs, reports, and third-party attestations:

CJIS, CSA, Cyber Essentials Plus, DoD SRG Levels 2 and 4, FedRAMP, FERPA, FIPS 140–2, FISMA & DIACAP, GxP, HIPAA, IRAP, ISO 9001, ISO 27001, ISO 27017, ISO 27018, ITAR, MPAA, MTCS Tier 3, NIST, PCI DSS Level 1, SOC 1, ISAE 3402, SOC 2, and SOC 3.

(https://d1.awsstatic.com/whitepapers/compliance/AWS Risk and Compliance Whitepaper.pdf) for more details.



AWS Security Whitepaper:

(https://d0.awsstatic.com/whitepapers/Security/AWS%20Security%20Whitepaper.pdf)

**Customers in Regulated Industries** 



### Cloudflare DNS

DDOS Protection, Content Distribution Network, and DNS Redundancy

Customer data does not pass through Cloudflare

## Gumroad / Stripe

Third-party, PCI-compliant, GDPR-compliant billing provider

### Office 365 and G Suite API Access

Your Office 365 and G Suite data is accessed via a delegated token, which is stored on your device. No end-user data is stored, including meeting times, subjects, and participants.

To facilitate Room Finder and Analytics features, the following information is stored, on a 15 minute interval:

- Name of the Display
- Whether the display is online, or offline
- Whether the display is currently occupied, or available

Additionally, to facilitate the storage of your display configuration, your meeting room email address is stored, along with your display configuration.